

## APPENDIX C - EQUIPMENT RESPONSIBILITY MATRIX

### 1. Responsibility Categories

Table 27 – Equipment Responsibility Categories

| Category | Supply     | Install & Commission | Maintenance | Replacement | Examples  |
|----------|------------|----------------------|-------------|-------------|---|
| A        | Project Co | Project Co           | Project Co  | Project Co  | All plant and machinery traditionally know as Group 1 or included in Building Notes<br>Specified items of fixed equipment formally known as Group 2<br>All equipment used in the delivery of FM services  |
| A*       | Project Co | Project Co           | Project Co  | Project Co  | As Category A but where the lifecycle and product selection will be part of a formal process between Project Co and the Trust   |
| B        | Project Co | Project Co           | Project Co  | Trust       | Equipment for which the Trust could retain responsibility for life-cycling, e.g. soft furnishings.  |
| C        | Trust      | Project Co           | Project Co  | Trust       | Specified items of fixed equipment formally known as Group 2 – not covered in Category A<br>This category would also include all medical equipment not covered by category M.   |
| D        | Trust      | Trust                | Project Co  | Trust       | Non Clinical Furniture<br>Office Equipment  |
| E        | Trust      | Trust                | Trust       | Trust       | Educational Teaching Aids<br>Office Equipment   |
| M        | Project Co | Project Co           | Project Co  | Project Co  | Managed Equipment Service (MES) There are two options for this service. The minimum mandatory service referred to as MES 1 and a variant version, MES 2, covering an expanded range of medical equipment.<br>This category will also cover furniture and furnishings in all public areas. |
| N        | Trust      | Trust*               | Trust*      | Trust       | Non MES medical equipment and medical equipment not included in category C.   |

\* Depending on the level of MES provided, and if the Trust transfers its Medical Electronics Department to Project Co, then Project Co may be responsible for the maintenance of all medical equipment.

### 2. General Responsibility Matrix

Table 28 – Equipment Responsibility Matrix

| Equipment                       | Category | Project Co | F & F | MES 1* | MES 2** | Trust |
|---------------------------------|----------|------------|-------|--------|---------|-------|
| A&E Resus screens               | A*       |            | ✓     |        |         |       |
| Anaesthetic equipment           | M        |            |       |        | ✓       |       |
| Audiology equipment             | M        |            |       |        | ✓       |       |
| Audio-visual equipment (mobile) | E        |            |       |        |         | ✓     |
| Beds - specialist               | A*       | ✓          |       |        |         |       |
| Beds - standard                 | A*       | ✓          |       |        |         |       |
| Bleeps                          | A        | ✓          |       |        |         |       |
| Blood Gas Analysers             | M        |            |       |        | ✓       |       |
| Bloodwarmers                    | C        |            |       |        |         | ✓     |
| Body store                      | A        | ✓          |       |        |         |       |
| Couches - patient               | A*       |            | ✓     |        |         |       |

| Equipment                         | Category | Project Co | F & F | MES 1* | MES 2** | Trust |
|-----------------------------------|----------|------------|-------|--------|---------|-------|
| Curtains/blinds                   | A*       |            | ✓     |        |         |       |
| Defibrillators                    | M        |            |       |        | ✓       |       |
| Dental furniture/equip            | A*       | ✓          |       |        |         |       |
| Dialysis machines                 | N        |            |       |        |         | ✓     |
| Diathermy (surgical/physio)       | M        |            |       |        | ✓       |       |
| Downdraft benches                 | A*       | ✓          |       |        |         |       |
| Drinking fountains                | A        | ✓          |       |        |         |       |
| ECG Recorders                     | M        |            |       |        | ✓       |       |
| ECT Machines                      | M        |            |       |        | ✓       |       |
| Endoscopes etc                    | M        |            |       |        | ✓       |       |
| Fax                               | E        |            |       |        |         | ✓     |
| Flowmeters/regulators             | C        |            |       |        |         | ✓     |
| Foetal Heart Detectors            | C        |            |       |        |         | ✓     |
| Foetal Monitors                   | M        |            |       |        | ✓       |       |
| Fridge - Drug                     | A*       |            |       |        |         | ✓     |
| Fridge - walk in                  | A        | ✓          |       |        |         |       |
| Fume / safety cabinets            | A*       | ✓          |       |        |         |       |
| Furniture - Chapel                | A        |            | ✓     |        |         |       |
| Furniture - Office                | C        |            |       |        |         | ✓     |
| Furniture - overnight rooms       | A*       |            | ✓     |        |         |       |
| Furniture - Patient bedside       | A*       |            | ✓     |        |         |       |
| Furniture - Public area           | A*       |            | ✓     |        |         |       |
| Gymnasium equip - fixed           | A        | ✓          |       |        |         |       |
| Haemofiltration machines          | N        |            |       |        | ✓       |       |
| Hyperbaric chambers               | M        |            |       |        | ✓       |       |
| Ice machines                      | A        | ✓          |       |        |         |       |
| Imaging - Fixed                   | M        |            |       | ✓      |         |       |
| Imaging - Portable                | M        |            |       |        | ✓       |       |
| Incubators/Resuscitaires          | M        |            |       |        | ✓       |       |
| Infusion Pumps                    | M        |            |       |        | ✓       |       |
| IT Equipment - Trust use          | E        |            |       |        |         | ✓     |
| Lasers - Surgical                 | M        |            |       |        | ✓       |       |
| Lights - Examination              | A*       | ✓          |       |        |         |       |
| Lights - Operating                | A*       | ✓          |       |        |         |       |
| Linacs/Radiotherapy               | M        |            |       | ✓      |         |       |
| Macerators                        | A        | ✓          |       |        |         |       |
| Mattresses - specialist (dynamic) | M        |            |       |        | ✓       |       |
| Mattresses - standard             | M        | ✓          |       |        |         |       |
| Nebulisers                        | C        |            |       |        |         | ✓     |
| Nutrition pumps                   | C        |            |       |        |         | ✓     |
| Operating microscope - fixed      | A*       | ✓          |       |        |         |       |
| Operating microscope - mobile     | M        |            |       |        | ✓       |       |
| Operating tables                  | A*       | ✓          |       |        |         |       |
| Ophthalmic uscope/diagnostic      | A*       | ✓          |       |        |         |       |
| Orthopaedic Tools                 | M        |            |       |        |         | ✓     |
| PACS                              | E        |            |       |        |         | ✓     |

| Equipment                        | Category | Project Co | F & F | MES 1* | MES 2** | Trust |
|----------------------------------|----------|------------|-------|--------|---------|-------|
| Pathology analysers              | M        |            |       |        | ✓       |       |
| Pathology equipment <£2000       | C        |            |       |        |         | ✓     |
| Patient Entertainment            | A*       | ✓          |       |        |         |       |
| Patient hoists                   | A*       | ✓          |       |        |         |       |
| Patient monitoring systems       | M        |            |       |        | ✓       |       |
| Pendants/architectural systems   | A*       | ✓          |       |        |         |       |
| Pharmacy isolators               | A*       | ✓          |       |        |         |       |
| Pharmacy Robot                   | A*       |            |       | ✓      |         |       |
| Photocopier                      | E        |            |       |        |         | ✓     |
| Physiotherapy major equipment    | M        |            |       |        | ✓       |       |
| PUVA/B                           | M        |            |       |        | ✓       |       |
| Recliners - post op etc          | A*       |            | ✓     |        |         |       |
| Reverse Osmosis equipment        | A        | ✓          |       |        |         |       |
| Shelving - general               | A        | ✓          |       |        |         |       |
| Shelving - library               | A        | ✓          |       |        |         |       |
| Shelving specialist              | A        | ✓          |       |        |         |       |
| Sound proof rooms                | A        | ✓          |       |        |         |       |
| Sterilisers / tunnel washers etc | A*       | ✓          |       |        |         |       |
| Storage systems - wards          | A*       | ✓          |       |        |         |       |
| Surgeons panels                  | A        | ✓          |       |        |         |       |
| Surgical Instruments             | C        |            |       |        |         | ✓     |
| Syringe drivers                  | M        |            |       |        | ✓       |       |
| Syringe pumps                    | M        |            |       |        | ✓       |       |
| Telephones                       | A        | ✓          |       |        |         |       |
| Thermometers - Tympanic          | C        |            |       |        |         | ✓     |
| Treadmills                       | M        |            |       |        | ✓       |       |
| Trolleys - Dressing              | D        |            |       |        |         | ✓     |
| Trolleys - Patient               | A*       |            | ✓     |        |         |       |
| Urodynamics equip                | M        |            |       |        | ✓       |       |
| Ventilators                      | M        |            |       |        | ✓       |       |
| Vital signs monitors             | M        |            |       |        | ✓       |       |
| Walking aids                     | C        |            |       |        |         | ✓     |
| Washer/disinfectors - (scopes)   | A*       | ✓          |       |        |         |       |
| Water boilers                    | A        | ✓          |       |        |         |       |
| Wheelchairs                      | A*       | ✓          |       |        |         |       |

\* The minimum requirement (Reference bid)

\*\* Desirable (Variant bids)